

Eldorado Memorial Public Library District

Minutes of the Board of Trustees' Meeting: July 10, 2025

Present: Trustees – Jeff Campbell, Taylor Barr, Kacy Lapington, Audra Poore, Kara Lloyd, Hailey Parker and library director, Keith Robinson

Absent: Trustee – Mike Vessel

President Jeff Campbell called the meeting to order at 5:31 p.m.

Public Citizenry – None

Approval of Minutes – the minutes of the previous meeting were read and approved as presented.

Treasurer's Report – This month's treasurer's report is missing due to the library district's bookkeeper being unavailable due to injury. In the meantime, Alan Monroe has taken over bookkeeping duties for Patsy Simpson. He is transitioning into the library's business as Patsy is still in rehabilitation. His office handled payroll and monthly expenditures for this month.

Payment of Bills – There was discussion concerning Hoopla Digital and how the cost of it has increased over the years. Hailey Parker made a motion to pay the bills. Kacy Lapington seconded it. All voted "aye" with a roll call vote.

Librarian's Report – Keith said that there has been an increase in library programs. He spoke on those and talked about the attendance at the programs. Summer Reading Kickoff Party had over 80 attendees on June 2nd. A new bike rack is being installed, and Dennis Robinson has been hired to fix the brick problem at the front of the building. Mason Pietsch will be leaving this month and a new library clerk is being interviewed. Keith Robinson and Corina Gilley attended the American Library Association conference in Philadelphia. Likewise, Keith Robinson is taking classes related to Directors University program. The board appreciated Keith and Corina's continuing education and interest that they have shown. The EML Biblio-cycle is "ready to roll". Staff has plans to take it to the Farmer's Market and to the Dairy Barn in July.

During the month of June, a total of 1,791 books and media were checked out. In addition, 387 items were loaned out to other libraries, and our library received 484 items from other libraries. There were 9 new library cards registered. The total receipt for June was \$2,008.20.

Unfinished Business

1. Security camera and system updates – Keith Robinson presented more security system options for outside of the building. The board decided that Security Alarm and Barcom Security were too expensive. There is consideration of Night Owl retail cameras depending on how much it costs to run the cables. If that is more than what the board is willing to pay, it may be decided to not get cameras leaving missing coverage on the south and west sides of the building.

New Business

1. Resignation of Trustee Mike Vessel – Mike Vessel submitted a letter of resignation. He has been a trustee for 20 years. Mike encouraged the board to keep up the good work in his absence. After reading Mike's letter, there was a bit of discussion about promising candidates for that position on the board.
2. Naming of FOIA officer – Someone had to be appointed to serve as the Freedom of Information Act officer. That person must take the training annually. Hailey Parker made a motion to name library director, Keith Robinson, as FOIA officer. Taylor Barr seconded it.
3. Open Meetings Act training and Sexual Harassment Prevention training for Trustees – Everyone on the board has to do this training. If the training is offered through a trustee's job, that training is acceptable.
4. Full Board Review of Budget – The EML Budget for the 2025-2026 year was presented. Hailey Parker questioned the budget and how much the library gets from taxes. Keith Robinson explained why the library gets the number it does. The library has to budget the dollars that are there. Keith went through the budget and explained some of the budget items because the board usually does not have a print out to show the line by line budget items.
5. Subscribe to Online Staff Training Series from Empathy Studios – These videos focus on interpersonal relations between staff and possible problem patrons. If bought, EML staff would watch the videos to help educate on beneficial ways to communicate and help different patrons. Hailey Parker expressed that the Egyptian Health Department has services to educate staff for interacting with the community. She agreed to inquire about those services that should be free to the library staff.
6. Discuss Friends of the Library – Jeff Campbell is interested in getting the Friends of the Library program going again. Kacy Lapington suggested handing out cards in the library and posting on Facebook for invitations to this program. Kara Lloyd offered that it would be helpful to add exactly what library involvement members of this group would have.
7. Ban Kayden Keyes from the library – Kayden Keyes, local youth, has been a terror at the library. He has been riding his bike indoors, cussing and coming close to knocking other patrons down. Kacy Lapington stated that the board should consider changing the conduct ordinance. At this time, the conduct ordinance seems too lenient for the disturbing behavior that staff is seeing from some youth in the community. The board agrees that the language in the ordinance should be changed. Kara Lloyd made a motion to ban Kayden Keyes, and Taylor Barr seconded it.
8. Other new business – None

Adjournment – Jeff Campbell motioned to adjourn the meeting at 7:22 p.m. and Audra Poore seconded the motion. The next meeting will be August 14, 2025 at 5:30 p.m.

Submitted by Kara Lloyd, Board Secretary