Eldorado Memorial Public Library District

Minutes of the Board of Trustees' Meeting

March 13, 2025

Present: Trustees – President Jeff Campbell, Audra Poore, Taylor Barr, Kara Lloyd, Kacy Lapington, and Keith Robinson library director

Abesent: Trustee Mike Vessel

Call to Order – President Jeff Campbell called the meeting to order at 5:45 pm.

No Public Citizenry

Approval of Minutes -- approved as presented.

Treasurer's Report – the treasurer's report was presented. Keith took a moment to explain a few items that are recorded on the treasurer's report, such as the reserve fund. Audra Poore made a motion to accept the report and to pay the bills. Kacy Lapington seconded the motion. All voted "aye" with a roll call vote.

Librarian's Report – Keith Robinson presented the librarian's report. The library continues to have well attended programs. The staff is working on a variety of projects in the library and the grant application for Project Next Generation is being submitted in March. Two new hires have started work and are engaged in the newly created Onboarding Plan for new staff members.

During the month of February, a total of 1387 books and media were checked out. In addition, 404 items were loaned out to other libraries, and our library received 376 items from other libraries. There were 11 Heritage Quest sessions and 8 cards registered. The total receipt for February was $18,245.41.

Unfinished Business

Generac Generator Maintenance Proposals – two companies were contacted who work on Generac generators. Fowler Heating and Cooling gave a proposal of charging $495 a year to service the generator. That is cheaper than the company we had before. Kara Lloyd motioned to hire Fowler for the library's generator needs. Taylor Barr seconded the motion. All voted "aye" with a roll call vote.

Potential Update to Library Hours of Operation – Keith explained that this unfinished business had been solved with the hiring of the new employees. Library hours will remain the same.

New Business

ALA Membership approval for Keith and Corina & ALA Conference attendance approval – Keith and Corina are eager to attend the ALA Conference in Philadelphia, Pennsylvania in the summer of 2025. Membership in the ALA makes the cost of the conference less. All board members approved the ALA Membership. Kara Lloyd motioned for Keith and Corina to attend the conference and Audra Poore seconded the motion. All voted "aye" with a roll call vote.

Authorize Keith Robinson for UMB Credit Card Account Access – Taylor Barr made a motion to authorize Keith Robinson on the credit card and Kacy Lapington seconded it.

Transfer from working cash fund to general fund – Kara Lloyd made a motion to authorize the bookkeeper Patsy Simpson to transfer the necessary amount from working cash fund to general fund to comply with the statute. Taylor Barr seconded the motion. All voted "aye" with a roll call vote.

Approve Keith and Corina to shop for Library Outreach Vehicle – Keith proposed that we look into purchasing a "book bike". Pictures and testimony from another library was presented. This sounds like a fun idea and is cheaper than a traditional book mobile. Keith and other staff could go to the community events, nursing home and schools on the bike while hauling books. After hearing the insurance quote, Keith could continue with the purchase of the book bike. Board members were excited about this purchase. Taylor Barr motioned to approve the purchase of a book bike. Audra Poore seconded the motion. All voted "aye" with a roll call vote.

Other New Business – Jeff Campbell asked the board to consider a memorial for past board members Janet Davis and Bob Barker.

Adjournment – Kacy Lapington made a motion to adjourn at 5:50 p.m. The next meeting will be on Thursday, April 10, 2025.

Submitted by Kara Lloyd, Board Secretary