

Eldorado Memorial Public Library District

Minutes of the Board of Trustees Meeting: March 12, 2026

Present: Trustees – Jeff Campbell, Seth Gipson, Kara Lloyd, Kacy Lapington, Taylor Barr, Audra Poore and library director, Keith Robinson

Absent: Trustee – Hailey Parker

Call to Order: President Jeff Campbell called the meeting to order at 5:34 p.m.

Public Citizenry: None

Approval of Minutes – The minutes of the previous meeting were read and approved as presented. Kacy Lapington made a motion to approve the minutes, and Audra Poore seconded the motion.

Treasurer's Report – The treasurer's report was presented. Monroe Accounting was a bit higher due to preparing the W-2 forms for the employees. Hoopla is a bit lower than last month. Kara Lloyd suggested giving a PSA to patrons with information that Hoopla does cost the library money whereas 3M Cloud Library does not. Ingram Library Service charges the library as they send the physical books. The library received the second property tax payment from Saline County.

Payment of Bills -- Seth Gipson made a motion to pay the bills and approve the treasurer's report. Taylor Barr seconded the motion. All said, "Aye" with a roll call vote.

Librarian's Report – Librarians have been working on clean-up items following the interior painting job. The library received full authorization for the Project Next Generation Grant which is a reimbursement program provided by the Illinois State Library. The library will be hiring someone through the grant for two evenings a week to mentor the program. Keith and Corina created and updated the Onboarding Plan for all 5 library positions. Valentine's Day craft sessions and this month's Books with Mrs. Barr were well attended.

During the month of February, 951 books, 149 other physical items and 548 electronic resources were checked out. In addition, 454 items were loaned out to other libraries, and our library received 423 from other libraries. There were 15 new library cards registered. The total receipt for February was \$79,380.78

Unfinished Business – Seth Gipson had the paperwork to sign updating the authorized check signers for the checking account. This paperwork carries out the previous meeting's discussion concerning meeting the rules set in the Financial Policies.

New Business

1. Reminder of Statement of Economic Interest – Last month trustees received the statements from Saline County and this month received the statements from Gallatin County. These statements need to be completed and turned in at the April meeting.
2. Reminder of Mandated Trustee Training Modules – Trustees need to participate in their training once during their terms.
3. Approve Spending for Purchase of PNG items and PNG mentor salary – Keith presented a list of items needed for the PNG program. These items will be bought and reimbursed later with program funds. Kara Lloyd made a motion to approve spending, and Seth Gipson seconded the motion. All said, “Aye” with a roll call vote.
4. Review Library Insurance Comparison -- Keith stated that many insurance companies would not quote insurance to libraries. Bill Ghent Insurance was the only company he contacted that gave a quote. Bill Ghent Insurance agreed to cover the Biblio-Cycle under their Business Liability Insurance. Their quote was over \$7,000 less than the current policy. Insurance continues to go up, and the current policy with State Farm Insurance is high. Nancy Braddock would prorate the insurance that had already been paid for the year if we decided to switch to a new company.
5. Review and Approve EML Core Policies – Time was spent looking at the Core Policies. Keith added in that AI can be used to facilitate program development. Community members can’t solicit at the library. In the past, there had been a question concerning selling Girl Scout cookies. However, community notices can be put up. Seth wanted to look closer at the illegal weapons section. A sentence about “otherwise legal weapons that are being used with the intent to harm or intimidate” was added to that section. Gifts can be given to the library with the understanding that the library can keep or release the gift at any time. The EML Core Policies were reviewed and revised. Kacy Lapington made a motion to adopt the Core Policies in full, and Taylor Barr seconded the motion. All said, “Aye” in a roll call vote.
6. Other new business -- Kacy Lapington stated that the library might need to get quotes from painters to fix the “shoddy” job that was done by Mr. Kimball. There still seems to be a large amount of clean-up work to be done that librarians would not have time to get to during their shifts.

Adjournment – Audra Poore made a motion to adjourn, and Seth Gipson seconded it. Jeff Campbell adjourned the meeting at 7:10 p.m. The next meeting will be Thursday, April 9th at 5:30 p.m.

Submitted by Kara Lloyd, Board Secretary